

South Dakota 2011

Small Business Workshops Agenda

8:00 – 9:00 a.m.

Overview of Business Services

Department of Labor and Regulation (DLR), Small Business Development Center and Small Business Administration

Representatives from your local DLR office, SBDC and SBA will outline the professional consulting services available to new and existing businesses. All are provided at no cost with guaranteed confidentiality.

9:00 – 11:00 a.m.

South Dakota Unemployment Insurance System

DLR – Division of Unemployment Insurance

Learn about South Dakota's unemployment insurance tax, unemployment insurance employee benefits, the appeals process and new hire reporting law. (Includes **break** from 10:00–10:15 a.m.)

11:00 a.m. – 12:00 p.m.

South Dakota Labor and Employment Laws/ South Dakota Workers' Compensation System

DLR – Division of Labor and Management

Learn about South Dakota's labor and employment laws such as wage and hour, and employment discrimination, in addition to the workers' compensation system.

12:00 – 1:15 p.m.

Lunch – On your own.

1:15 – 2:45 p.m.

South Dakota Sales and Use Tax

Department of Revenue

Learn about the definition of gross receipts, allowable deductions, cash vs. accrual basis of reporting, filling out a tax return, reservation tax, use tax – what it is and who is responsible, as well as the different tax rates and types.

2:45 – 3:00 p.m.

Break

3:00 – 4:00 p.m.

South Dakota Contractors' Excise Tax

Department of Revenue

Learn about the definition of gross receipts, contractors' and subcontractors' responsibilities, filling out a tax return, using the bid-factor and use tax – who is responsible.