

Can I participate?

Participation in workforce training programs may depend on your demonstration of:

- Interest and motivation.
- Employment needs.
- Job search goals.

Contact your local DLR office to see which programs are right for you..

Can I get paid while I train?

Some training programs allow you to earn while you learn:

On-the-Job Training (OJT) — A program providing occupational-skills training with a local employer, leading to a full-time job.

Work Experience — A planned learning experience helping you develop the skills and knowledge needed to obtain a job.

How much is this going to cost me?

There is no cost to you. If you are accepted into a training program, all DLR needs from you is a commitment to work hard, learn and stay focused on your goals to obtain a job.

Contact your local DLR office!

Aberdeen	605.626.2340
Brookings	605.688.4350
Hot Springs	605.745.5101
Huron	605.353.7155
Lake Andes	605.487.7607
Madison	605.256.5300
Mitchell	605.995.8060
Mobridge	605.845.2971
North Sioux City	605.242.5445
Pierre	605.773.3372
Pine Ridge	605.867.5843
Rapid City	605.394.2296
Sioux Falls	605.367.5300
Sisseton	605.698.3964
Spearfish	605.642.6900
Vermillion	605.677.6900
Watertown	605.882.5131
Winner	605.842.0474
Yankton	605.668.2900

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Workforce Training Means Opportunity



Your workforce experts.
www.sdjobs.org

Workforce Training

How can workforce training help me get a job?

Department of Labor and Regulation (DLR) workforce training programs are designed to help you find work and are individualized for your education and job needs. Adults and youth have opportunities to:

- Identify job skills and aptitudes.
- Locate employers willing to provide work-site training.
- Gain training in a classroom setting, as needed.
- Gain new skills to meet present or future job requirements.

DLR staff will be there to help:

- Complete job applications and write resumes that show off your qualifications.
- Identify training opportunities.
- Locate job openings.

Ask about workforce training especially if you are:

- Working part time or at an entry-level job.
- Recently laid-off through no fault of your own.
- Looking for your first job.

What if I want to go to school?

Ask DLR about the possibility of Occupational Skills Training at a school such as a technical institute. It can help you develop the skills necessary to get and keep a job. You may also qualify for some college training programs.

How can you benefit?

Will someone guide me through this?

DLR local office staff members understand your desire to improve your career and life. They can help you:

- Choose your goals.
- Design a personal training or employment plan.
- Improve your job search skills.

By working closely with you, we can help you determine the best way to reach your goals.

What if I need extra help with basic skills?

If you need to gain basic skills to get a job or to advance in your present job, DLR may also arrange for you to work with an area Career Learning Center or Adult Education and Literacy program.

How do I decide if training is right for me?

- Do you want the skills necessary to find and keep a good job?
- Are you serious about improving your present circumstances?
- Are you willing to put in time and effort?

If you can answer “yes,” training will work for you.

Where can I get more information?

- Visit your local DLR office
- Visit www.sdjobs.org